

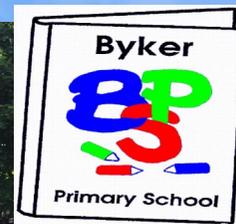
How adults can help

Keeping children
safe at

Byker Primary
school

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Keeping Children Safe
at
Byker Primary School



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[www. Bykerprimary.org](http://www.Bykerprimary.org)

Safeguarding is the phrase we use to describe what others might call 'looking after children'.

It includes everything from bullying, teaching how to keep safe to ensuring that the site is safe for children.

This leaflet is designed to inform adults, (parents, staff and visitors to Byker Primary School) about the procedures in place for dealing with safeguarding issues.

Safeguarding issues can crop up at anytime and can range from minor issues to issues that can seriously threaten the physical or emotional wellbeing of a pupil. The important point is that all issues relating to safeguarding are reported and dealt with effectively.

Safeguarding is everyone's responsibility and every member of Byker Primary staff has received training in dealing with some issues regarding safeguarding.

Having said that there are certain key people who have responsibility specifically for safeguarding and it is these to whom issues should be reported in the first instance.

The staff to whom issues should be reported are detailed in this leaflet.

Staff to whom Safeguarding Issues should be reported:

Mrs L Bradley (Head teacher) and Mr Newton (Deputy Head teacher) are the designated staff who will deal with most serious issues. Class Teachers are aware of their responsibilities in passing on concerns for minor issues.

How to report:

The best way to make a report is to immediately act upon the report. The issue will be recorded so that we can build up a picture of what issues are most frequent. If you cannot locate a member of staff concerned simply ask at the School Office if they can contact them for you.

What sort of issues are related to safeguarding?

Safeguarding issues take many forms, some of which are obvious and some of which are less obvious.

Some examples are:

- . Students crossing the road in an unsafe manner or behaving in an unsafe way
- . Students displaying signs of abuse (physical, sexual, emotional or neglect) or have altered behaviour patterns which indicate something might be wrong

- . Children being roughly handled by adults
- . Students who are **constantly** in a state of upset or prone to crying
- . Students missing for prolonged periods

All of the above could be a safeguarding issue and if in any doubt they should be reported

Bullying

Bullying is a serious issue for all people in society but it can particularly affect young vulnerable people in schools.

If you know of someone who is being bullied or perceives what is happening to them as bullying, you must inform a person who can do something about it. You should have confidence that it will be dealt with seriously and that the problem will be solved.

Who do I tell?

Any issues should be reported to the Head teacher, who will deal with the issue immediately.

Disclosure

Occasionally students need to tell adults things about their lives which are causing them real concern and are safeguarding issues. We call this a **disclosure**.

How will a disclosure be dealt with?

Staff have been trained in dealing with disclosures and the following points describe how they are dealt with:

- . When a child discloses something staff will always listen
- . Staff will not ask students leading questions about the issue
- . Staff will report the issue to a trained person who is in a position to deal with it
- . Staff will then leave others to deal with the issue and will only be involved if it is in the best interests of the child

Disclosures often solve problems which need dealing with

More safeguarding information can be found in the parents section on our school website , alongside many tips for safeguarding children at home and online.

www.bykerprimary.org